Appendix 1 of Risk Management Strategy and Policy – Updated Roles and Responsibilities

Executive Head of Organisational Development to populate and update the corporate risk register.

Strategy team to maintain risk management framework including guidance and support, monitor service risk registers, identify trends across the Council, support Executive Head of Organisational Development to maintain corporate risk register in conjunction with the Risk Management Group (RMG).

CMB/Directors to own and undertake a quarterly review of the corporate risk register and to have an oversight of service risk registers.

Executive Heads of Service to contribute to the corporate risk register, to own and update their service risk registers and to attend project board meetings when necessary.

Risk Management Group*:

- Oversee risk across the Council, monitor service risk registers, identify trends across the Council, report areas of concern to CMT, agree, recommend, and implement mitigation for corporate risks, undertake deep-drive reviews as recommended by CGS Committee in conjunction with the Strategy team.
- Report the Corporate Risk Register to CMT and CGS Committee.
- Support Executive Heads of Service with escalated service risks.
- Support Executive Heads of Service with escalated programme/ project risks.

Corporate Governance and Standards Committee to monitor the corporate risk register on a 6 monthly basis.

Programme and project sponsors to attend project board meetings, contribute to project risk management.

Programme and project leads to own**, update, maintain, and present risk registers at project board meetings.

Programme and project management boards to receive, monitor and comment on programme/project risk registers.

*Core membership: Joint Strategic Director (Transformation and Governance), Executive Head of Finance, Executive Head of Organisational Development, Executive Head of Regulatory Services, Policy Officer(s).
Ad hoc membership: Lead Specialists for Finance, HR, IT and Health and Safety, Executive Head of Regeneration and Planning Policy, Specialist in Payroll and Insurance and relevant Executive Heads of Service.

**ownership of programme and project risks depends on their nature and the stage of the project.